

How to change the Company Name

To change the **Company Name**, go to **Company > Details**:

My office	Select all...	Company	Person	Filing	Documents	Companies Hse	Sign out
		Select (WilliamHSMITH)		1/2025 (last filed was made up to: 31/1/2024)			
		Show all companies					
		Add a company		Companies Print & export			
Tick to file (submission number)	Form needed for update/ (E-filing status)	Details		Company		Missing fields which prevent filing	by Staff
<input type="checkbox"/>	TM02 resign secretary	Connections		Shares			
<input type="checkbox"/>	TM02 resign secretary	Quickstep		Mortgages & Charges			
<input type="checkbox"/>	AA01 accounts reference date change	Share Centre		Title Case			Elizabeth
<input type="checkbox"/>	AP03 appoint secretary	Register Centre		E-filing authority code of Oliver BONAS as company secretary. Registration 25/5/2024			Elizabeth
<input type="checkbox"/>	AP01 appoint director	History		Accounting reference date from 31/5/2024			Elizabeth
		Datasheet		4. Date of change 8/5/2024			Elizabeth
		Allocate to staff		Appointment date 7/5/2024			Elizabeth
		Compare with Companies House		Appointment date 4/5/2024			Elizabeth
		Archive company					Elizabeth

Click on **Details**, it brings you to **Main details**:

COMPANY

Name:

Previous name (if any):

Date of any name change:

Means of company name change (if any): N/A Resolution (NM01). Provision in Articles (NM04)

Company number:

Company type:

Companies House filing: We do it Client files CS01 Client files all CoHse forms

Buttons: [Connections](#) [Save](#) [Delete](#) [Cancel](#)

Update the information accordingly and click **Save**. To prompt the pre-filled **NM01** or **NM04** form, you will need to complete the **Previous name (if any)**, and **Date of any name change** fields, as well as selecting the relevant form for **Means of company name change (if any)**

Now you can go to the Filing centre on the company's homepage (**Filing > Filing centre**) where the **NM01** or **NM04** form will be waiting for filing:

My office	Select all...	Company	Person	Filing	Documents	Companies Hse	Sign out
Tick to file (submission number)	Form needed for update/ (E-filing status)	Date of update/ (Submission date)	Description of update/ (Document e-filed)	Missing fields which prevent filing	by Staff		
<input type="checkbox"/>	NM04 change of company name	08 May 2024	Change of company name. Date of change 8/5/2024. By ticking and proceeding you are confirming the notice period required in the articles was complied with		Elizabeth		

If you want to **Preview** the form before filing it, pick it up under **Filing > Company Forms > NM01** or **NM04**:

My office	Select all...	Company	Person	Filing	Documents	Companies Hse	Sign out
NM01 - CHANGE OF COMPANY NAME BY RESOLUTION							
Companies with provisions in their Articles for change of name can use Form NM04 and don't need a Resolution.							
Data option	<input type="text" value="Form with data for William.H.SMITH"/>						
Registered name	<input type="text"/>						
Click to copy WilliamHSMITH William.H.SMITH							
Proposed new name	<input type="text"/>						
Click to copy William.H.SMITH							
Date of change (if known)	<input type="text" value="8/5/2024"/>						
Date of meeting	<input type="text"/>						
Confirm notice	<input checked="" type="checkbox"/> Notice was given for the meeting <input type="checkbox"/> Same day processing at Companies House for e-filed notices (£30.00 fee)						
Preview				Cancel form			

The form can be downloaded, encrypted with a password:

The image shows a PDF viewer interface for a form titled 'NMO1 Notice of change of name by resolution'. On the left, a sidebar contains five buttons: 'Download PDF', 'Download encrypted PDF', 'File electronically', 'Back', and 'Cancel form'. The main content area displays the form, which includes the Companies House logo and the following text:

In accordance with Section 78 of the Companies Act 2006.

NMO1

Notice of change of name by resolution

Companies House

A fee is payable with this form.
Please see 'How to pay' on the last page.

What this form is for
You may use this form to give notice of an unconditional change of name by the company members.

What this form is NOT for
You cannot use this form to give notice of a conditional change of name.

For further information, please refer to our guidance at www.companieshouse.gov.uk

1 Company details

Company number	5 0 0 0 0 0 0 0
Existing company name in full	

2 Proposed name

To check if a company name is available use our WebCheck service and select the 'Company Name Availability Search' option:
www.companieshouse.gov.uk/info

The above company resolved to change the company name to:

Filling in this form
Please complete in typescript or in bold black capitals.
All fields are mandatory unless specified or indicated by *

Sensitive words and duplicate names
If the proposed name contains sensitive or restricted words or expressions you must provide form NMO5 'Request to seek comments of government department or other'